

## PROGRAM POLICY - COMMUNITY INTEGRATION SERVICES

- 1 Community Integration Services provides services from 9:00 a.m. to 3:00 p.m. Monday through Friday and on designated holidays. The person served, residential care provider, support staff or persons family will be notified at least one week in advance of any holidays on which services are closed.
  - 1.1 Residential care providers will be responsible for supervision of persons served before and after Community Integration Services hours.
  - 1.2 Residential care providers are required to make special arrangements with the Community Integration Services Program for drop-off and pick-up of persons whose schedules conflict with Community Integration Services hours of supervision.
  - 1.3 Additional hours of supervision may be made available on an individual basis, contingent upon availability of funding.
- 2 Some persons served may have unsupervised independent time during the day. The amount of independent time will be part of the persons served ISP and is subject to approval by the Program Supervisor on a case by case basis.

POLICY DATE: February 1996  
REVISED: May 2004  
January 2011  
May 2012  
REVIEWED: August 2014  
September 2015  
REVISED: November 2016  
REVIEWED: October 2017  
October 2018  
November 2019  
November 2020  
REVISED: January 2022  
REVIEWED: May 2023