

# PROGRAM POLICY - CRISIS SERVICES

- 1 Admission
  - 1.1 Individuals admitted to OPTIONS Crisis Services must meet the general admission criteria (Policy #200.1.6) and be able to benefit from the services offered.
  - 1.2 Admission, treatment or discharge of persons will not be made on the basis of race, color, creed, sex, marital status, sexual orientation, age, religion, ancestry or national origin.
  - 1.3 Candidates will present proof of a negative tuberculin skin test completed within a year.
  - 1.4 Persons must meet Department of Social Services, Community Care Licensing criteria for Adult Residential Facilities.
- 2 Admission Criteria
  - 2.1 Both the general admission criteria and the following must be met.
    - 2.1.1 All candidates must be eighteen years of age or older.
    - 2.1.2 All candidates must be ambulatory.
    - 2.1.3 All candidates must be approved by an admission consideration team.
    - 2.1.4 All candidates must have a complete medical physical exam completed no more than one year prior to admission or no later than one week after admission.
- 3 Application Procedure
  - 3.1 Refer to Administrative Policy No. 200.1.6
- 4 Pre-admission Screening Evaluation
  - 4.1 Refer to Administrative Policy No. 200.1.6
- 5 Admission Procedure
  - 5.1 The Interdisciplinary Team (ID) will meet to identify the treatment requirements of the person served. Arrangements will be made for the following:
    - 5.1.1 A behavioral assessment to be completed within 15 days of admission
    - 5.1.2 Development of an Individual Service Plan (ISP) within 3 days of admission

# PROGRAM POLICY - CRISIS SERVICES

Admission

Policy No. 300.5.1

Page 1

---

POLICY DATE: September 2002

REVISED: April 2004  
January 2008  
May 2012  
August 2014  
September 2016

REVIEWED: October 2017  
October 2018