

## ADMINISTRATIVE POLICY

- 1 Philosophy
  - 1.1 It is the responsibility of OPTIONS staff members to supervise and treat persons exhibiting aberrant or maladaptive behaviors. These responsibilities include assessment of behaviors, development of a plan to treat the presenting behaviors, ongoing observation of aberrant behaviors, suggestions for modifications of the behavior plan, recognition of the wants, needs, and desires of persons served and the safety and well-being of all persons.
- 2 Calling law enforcement officers under the following conditions is appropriate for OPTIONS staff:
  - 2.1 When a person served leaves or walks away from the immediate supervision of a OPTIONS staff member without indicating where he or she is going and staff is unable to maintain line of site supervision, the elopement protocols will be followed (See Elopement Policy #200.5.4).
  - 2.2 If a person commits a federal, state or local penal code violation. It is understood that law enforcement officials have some discretionary power to resolve minor penal code violations without bringing formal charges. However, since this discretionary power is beyond that of OPTIONS staff members, all penal code violations will be reported to the proper authorities.
  - 2.3 If/when a person represents a danger to himself and others.
3. Preparation for law enforcement officers:
  - 3.1 Any time law enforcement officers are summoned, OPTIONS staff members will be prepared with the following information:
    - 3.1.1 Emergency information on the person served.
    - 3.1.2 Photo identification of the person(s) served involved in the incident.
    - 3.1.3 List of current medications, if any.
    - 3.1.4 A verbal action plan of what staff members expect the law enforcement officer(s) to do (e.g., take a report, press charges, notify Crisis Services, Mental Health, etc.)

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4. The OPTIONS on-call staff person must be notified any time law enforcement officers are called:-

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August 2007  
May 2012  
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