

## PROGRAM POLICY - COMMUNITY INTEGRATION SERVICES

Supervision of Persons Served  
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Policy No. 300.3.3

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- 1 Community Integration Services provides supervision of persons from 9:00 a.m. to 3:00 p.m. Monday through Friday and on designated holidays. All residential care providers will be notified at least one week in advance of any holidays on which services are closed.
  - 1.1 Residential care providers will be responsible for supervision of persons served before and after Community Integration Services hours.
  - 1.2 Residential care providers are required to make special arrangements with the Community Integration Services Program Manager for drop-off and pick-up of persons whose schedules conflict with Community Integration Services hours of supervision.
  - 1.3 Additional hours of supervision may be made available on an individual basis contingent upon availability of funding.

POLICY DATE: February 1996  
REVISED: May 2004  
January 2011  
May 2012  
REVIEWED: August 2014  
September 2015  
REVISED: November 2016  
REVIEWED: October 2017